

# **Usage Reports Guide**

## Statewide Longitudinal Data System (SLDS)



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### **Usage Reports**

The Usage Reports provide statistics of the district's SLDS user logins. Click the **Usage Reports** button to view this data.



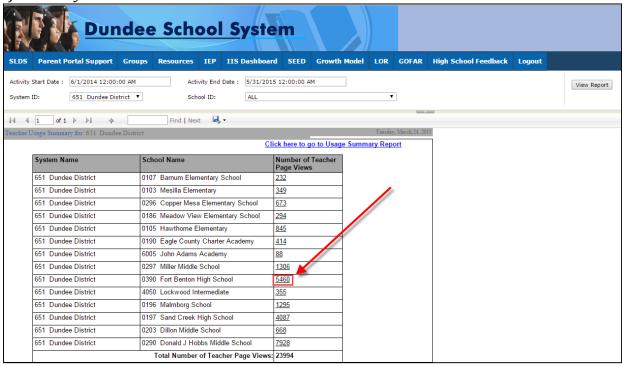
The usage report will default to displaying the **Teacher Usage Report**.

Note: If you are a district-level user, you can see all schools in the district; if you are a school-level user, you will only see your school.

#### **Report Date Range**

The date range for the report will default to June 1 – May 31. The date range can be changed by changing the date in the "Activity Start Date" and "Activity End Date" fields and then clicking "View Report".

Note: You may only select dates within the same fiscal year, defined as June 1 through May 31 of the next year.



#### **Displaying Teacher Page Views**

You may click on the Page View count beside the school name to view each teacher's page views.

This will display a list of all teachers in the school (as reported in CPI), along with each of their page view counts. This is the report that you should monitor in order to determine if your school is on track for earning the ½ point credit on CCRPI for SLDS utilization.

To earn the ½ point CCRPI credit, 50% of the school's teachers (as reported in CPI for your school) must accumulate an average of 50 or more page views per month during the period of June 1 through May 31, on any of the teacher SLDS applications, including the SLDS teacher dashboards, Student Profile Pages, Teacher Resource Link (TRL), Student Growth Model, GOFAR, PD, and the GOIEP system. We will consider in the pool of teachers for your school only the teachers who appear in BOTH the October and March CPI reports.

The average 50 page views or more per month is an average throughout the collection window of June 1 - May 31. Teachers obtaining 500 page hits by the end of the collection window will count towards meeting the criteria.

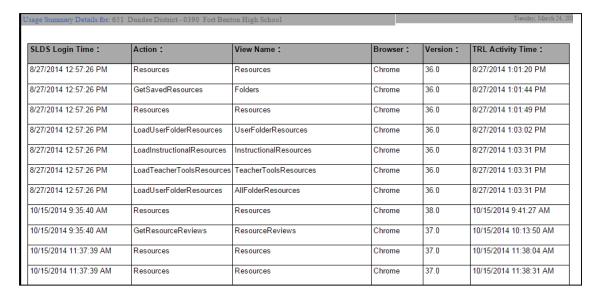
System Name	School Name	Teacher Name	Number of ‡ Teacher Page Views
651 Dundee District	0390 Fort Benton High School	WILL CHRISTNE	0
651 Dundee District	0390 Fort Benton High School	TAYLOR, BAYLONORA	304
651 Dundee District	0390 Fort Benton High School	MERCHAY, COLUMN J	<u>173</u>
651 Dundee District	0390 Fort Benton High School	BANAN, WEIGHT	248
651 Dundee District	0390 Fort Benton High School	MODOF, JAMES N	982
651 Dundee District	0390 Fort Benton High School	GATUNI LOURSA II	135
651 Dundee District	0390 Fort Benton High School	SWINER, MELANCE S	623
651 Dundee District	0390 Fort Benton High School	WINDSHIPS, INVASOR F	749
651 Dundee District	0390 Fort Benton High School	LOWE, BANDRA D	<u>852</u>
651 Dundee District	0390 Fort Benton High School	ROOMS MILLER, OWNERS TALK	<u>548</u>
651 Dundee District	0390 Fort Benton High School	HALL-BURNUM, SUIL S	<u>255</u>
651 Dundee District	0390 Fort Benton High School	HAVES, CHEEVE B	358
651 Dundee District	0390 Fort Benton High School	OUNIA, ROBETTALI	407
651 Dundee District	0390 Fort Benton High School	OWNSIBL BYARLES A	10
651 Dundee District	0390 Fort Benton High School	ESTION CHRISTEY, SHAMMON	<u>177</u>
651 Dundee District	0390 Fort Benton High School	STATELL SELECTION C	414

#### **Displaying Teacher's Page Visit Details**

You may click on the Page View count beside the school name to view each teacher's page views by application.

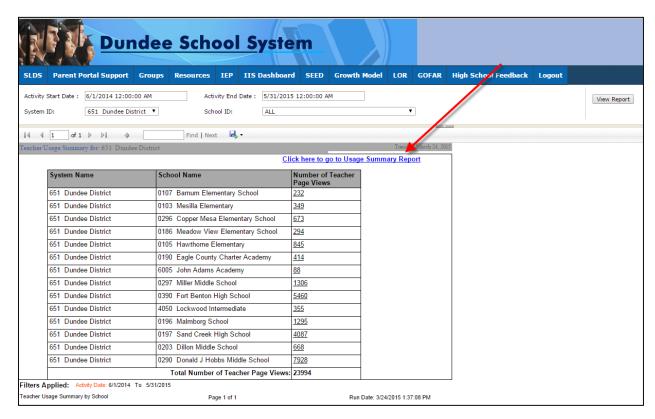
System Name ‡	School Name ‡	User Name ‡	Role Name ‡	Page Views ‡		Time Duration ‡ (mins)
651 Dundee District	0390 Fort Benton High School	addition.	Teacher	GrowthModel:8	3	9
651 Dundee District	0390 Fort Benton High School	adds.	Teacher	SLDS:125	42	263
651 Dundee District	0390 Fort Benton High School	+6sh+	Teacher	TRL:40	7	168

Clicking on the page view count beside an application will display details about each page that the teacher visited within the application.



#### **Viewing Page Hits for all Users**

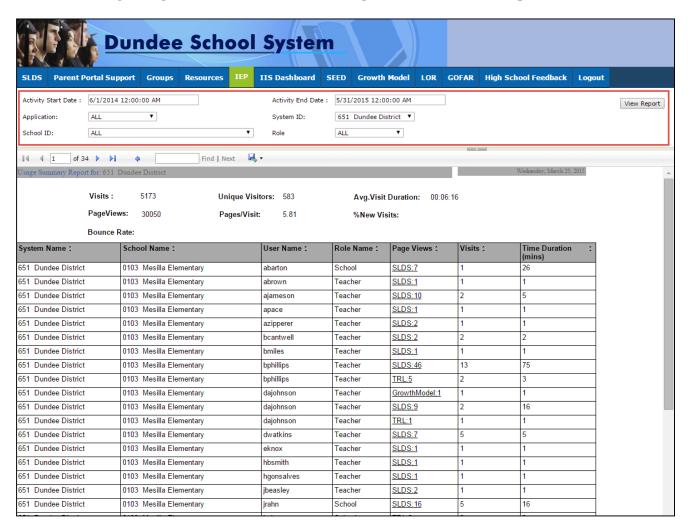
District and School level users can also run more detailed reports of usage on all SLDS applications by clicking the **Click here to go to Usage Summary Report** link located at the top right of the Teacher Usage window. Specifically, you can run reports of District-level, School-level, Teacher-level, Parent, and Student usage in SLDS, TRL, Growth Model, LOR, and IIS.



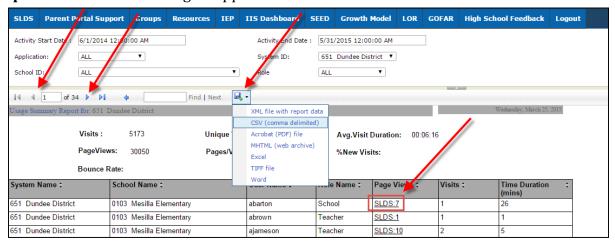
Once the Usage Report opens, you can run a customized report by selecting the following:

- **Activity start and end dates** for the report (you must choose dates within one fiscal year, defined as June 1 through May 31 of the next year)
- Application on which to report usage (All, Growth Model, IIS, SLDS, LOR, or TRL)
- **Role** for which you would like to report usage (All, District-level usage, School-level usage, Teacher-level, Parent, or Student usage)
- **School ID** for which you would like to report usage (District-level users may select one school or they may set it to the default of "all" schools; School-level users will only be able to see usage at their school.)

After selecting the options for which to run the report, click the **View Report** button.



Your report will be generated within the same window. The report may consist of several pages, which you can navigate through by clicking the **next page** and **previous page** buttons. You may also export the report to several different applications by clicking on the **Export button** and selecting an application.



Additionally, notice that all of the items in the **Page Views** column are hyperlinked. Clicking on any of these hyperlinked items will allow you to drill down for more details on the pages that the users viewed with that application.